



# ASBESTOS NOTIFICATION FEE FOR DEMOLITION, RENOVATION AND ABATEMENT

## FREQUENTLY ASKED QUESTIONS (FAQ)

*These FAQs have been prepared by the Iowa Department of Natural Resources (DNR) to assist facilities in complying with state fee requirements for asbestos notifications. This document is intended solely as guidance, cannot be used to bind the DNR and is not a substitute for reading applicable statutes and rules.*

### 1) Is there a fee requirement for asbestos notifications submitted to DNR?

Yes. **Beginning January 15, 2016** notifications for demolition, renovation, and abatement projects subject to the requirements of the asbestos national emission standard for hazardous air pollutants (NESHAP) must be submitted with a fee. The Iowa Environmental Protection Commission adopted rules and a fee schedule (on December 15, 2015), that established a fee for asbestos notifications.

### 2) How much is the asbestos notification fee?

For asbestos notifications submitted to the DNR on or after **January 15, 2016**, the fee is **\$100** for each required original or each annual notification for **each** demolition or renovation, including abatement. The asbestos notification fee is listed in a Fee Schedule approved by the Commission and located on the DNR's Website at [www.iowadnr.gov/aqfees](http://www.iowadnr.gov/aqfees).

### 3) Can I submit a required abatement notification and a demolition notification on one form?

Yes, but this would be two required notifications submitted on one form. Each type of operation requiring notification (i.e. abatement, demolition, or renovation) must be accompanied by a separate \$100 fee. In this example, \$100 is due for the abatement notification and \$100 is due for the demolition notification even though they are combined on one form. The submitter is responsible for payment.

### 4) When does the fee have to be paid?

The fee is due when a required original or annual asbestos notification is submitted to the DNR. No additional fees will apply if the submitted notification is subsequently revised or canceled after submittal.

### 5) How do I submit the fee?

Fees are submitted with the Asbestos Notification of Demolition and Renovation form (DNR Form 542-1476). Fees for projects involving bridge demolition or renovation should be submitted with the Asbestos Notification of Bridge Demolition and Renovation form (DNR Form 542-1474). These forms can be downloaded from the DNR Website at [www.iowadnr.gov/aqfees](http://www.iowadnr.gov/aqfees) or [www.iowadnr.gov/asbestos](http://www.iowadnr.gov/asbestos). Fees can be paid by check, money order, cash, or credit card. Payment remittance information is provided on the form. Please do not send cash in the mail.

### 6) Can I mail the forms and pay by credit card?

Yes. Credit card payments will be processed over the phone. Please indicate on the form that you wish to pay by credit card and provide a phone number for our staff to contact you. Asbestos NESHAP forms are public information. For security purposes, please do not write your credit card information on the forms.

### 7) Are there circumstances when a notification fee is not required?

Yes. There are three instances where a fee is not required:

- i. A fee is not required for notifications when the total amount of asbestos to be removed or disturbed is less than 260 linear feet, less than 160 square feet, and less than 35 cubic feet of facility components. These are the reporting thresholds found in the asbestos NESHAP (40 CFR 61.145, Subpart M).
- ii. A fee is not required for notifications of training fires as required in 567 IAC 23.2(3)"g" and controlled burning of demolished buildings as required in 567 IAC 23.2(3)"j."
- iii. A fee is not required for revised, cancelled, and courtesy notifications.

However, a fee is required for a revision to a previously submitted courtesy notification if the revision triggers the notification requirements in the asbestos NESHAP. This would make the revision notification an original notification requiring the 10-day waiting period and the fee requirement.

**8) Can I submit an original (single) asbestos notification for more than one building?**

No. Any single building that has a discrete postal address, and meets the regulatory criteria under the Asbestos NESHAP regulations, will require an individual notification and the notification fee would apply to each. Examples:

- a) If 10 individual buildings are being demolished on a square block, and each has a discrete postal address, then 10 notifications and associated fees would be required.
- b) If asbestos abatement is planned for one apartment building (with multiple dwelling units) then one notification and the \$100 fee is required. However, if more than one apartment building is being abated, then each building will require a corresponding notification and associated fee. For example, three buildings, in a five building apartment complex, would require three separate notifications and \$300 in notification fees.
- c) If a strip mall consisting of one building with multiple tenants is being demolished, then one notification and the \$100 fee is required.

**9) Does the billing contact have to be an employee of the company submitting an asbestos notification?**

There is no requirement that the billing contact be an employee of the company submitting the asbestos notification. The instructions for DNR Form 542-1476 provide additional information regarding facility and contact information.

**10) How can I stay informed on changes or updates related to the Asbestos NESHAP program in Iowa?**

Join the Asbestos list serv. Go to [www.iowadnr.gov/asbestos](http://www.iowadnr.gov/asbestos) for more information on how to join this listserv.

**11) How can I provide recommendations to the DNR regarding fees?**

The asbestos fee advisory group ([www.iowadnr.gov/asbestosfees](http://www.iowadnr.gov/asbestosfees)) will meet annually to review the draft budget and asbestos notification fee. Participants may provide recommendations regarding fees necessary to cover all direct and indirect costs to administer the asbestos NESHAP program. The meeting will be held prior to the March Commission meeting each year and will be posted on the DNR website 14 days prior to the meeting.

**12) What will the fee be next year?**

Any changes in the fees will be made by the Environmental Protection Commission and posted on [www.iowadnr.gov/aqfees](http://www.iowadnr.gov/aqfees). New or adjusted fees will become effective on July 1. Fees not adjusted will remain in effect as previously established.

For questions on fees for notifications, contact Norma Gentry at 515-725-9513 or email [Norma.Gentry@dnr.iowa.gov](mailto:Norma.Gentry@dnr.iowa.gov).

February 22, 2016